

Due to the location of the Fair, within the grounds of the National Centre for Birds of Prey – no dogs or birds are permitted.

Terms & Conditions

SECTION 1

GENERAL

1.1 ARTICLES OF ASSOCIATION, BYE-LAWS AND REGULATIONS

All Exhibitors, their contractors and employees shall be bound by and subject to the Regulations of the Raptor Fair Committee.

Exhibitor's attention is particularly drawn to the following extract:

(a) COMPLIANCE WITH THE Raptor Fair

RULES AND REGULATIONS

The Fair's Regulations and any conditions or any other rules, regulations and schedules in any document published by the Fair committee shall be binding on all Exhibitors. All persons, animals, vehicles, equipment and articles of whatsoever kind entering the Show ground or any land used by the fair Committee shall be bound by and comply with the Rules and Regulations of the Fair Committee and to the lawful directions of any servant or agent appointed by it.

(b) Should any member or Exhibitor conduct himself in an improper or offensive manner on the Show ground or if it be proven to the satisfaction, of the Fair Committee that any Exhibitor has attempted to mislead the Fair Committee by any form of misrepresentation, or has violated any of the Rules or Regulations of the Committee, then and in any such case the Committee may decline to allow the trader to exhibit at any future Fairs.

(c) The Fair committee reserves the right to refuse any person admission to the Raptor Fair or entry and participation in any event promoted or organised by the Fair committee or to withdraw permission at any time to remain on the Show ground or to participate in an event, and the committee shall not be required to give any reason for such action.

(d) COMPLIANCE WITH GOVERNMENT AND LOCAL AUTHORITY REGULATIONS AND ALL CODES OF PRACTICE.

All Shows, Exhibitions and Events organised by the Fair committee on the Show ground or elsewhere are subject to any relevant Orders issued by Government Departments and Local Authorities, and all Codes of Practice with which all Exhibitors and others attending such Shows, Exhibitions or Events must comply.

1.2 LIABILITY

(a) In this Bye-Law the term Exhibitor shall include persons taking part in any event, competition or display promoted or arranged by the committee and the owner of any exhibit, animal, plant, vehicle, equipment, machinery, article or other thing of whatever nature involved in any such event, competition or display or otherwise exhibited or used on the Show ground or elsewhere.

(b) Save for death or personal injury caused by the negligence of the Fair committee, its servants or agents, the Fair committee will not be responsible for death, injury, disease, damage or loss caused to any Exhibitor or his or her servants or agents to any exhibit, animal, vehicle, equipment, plant, machinery, articles or thing of whatever nature brought onto the Show ground by the Exhibitor or involved in any said event, competition or display.

(c) Save as aforesaid, the Exhibitor shall indemnify the Fair committee against all claims, losses, damages and expenses whatsoever in any way arising out of the presence of or taking part of the Exhibitor or his or her servants, agents, exhibits, animals, plant, vehicle, equipment, machinery, articles, or other things, of whatever nature on the Show ground or elsewhere and shall assume full responsibility thereof.

(d) Acceptance of this Bye-Law shall be a condition of entry or participation in any event, competition or display promoted or arranged by the Fair committee.

(e) The Fair committee accepts no responsibility or liability whatsoever for any statement or information in any document published by the Fair committee or the Show.

(f) The Fair committee will not under any circumstances accept liability for any loss or damage (whether direct or indirect) arising from or caused by the abandonment or cancellation, whether total or partial, or the postponement of any show, display, event, meeting or other happening on the Show ground or elsewhere for whatever reason.

1.3 SAFETY CODE

The Code of Practice for Safety and Accident Prevention, published separately by the committee forms part of these Trade Stand Regulations.

1.4 RECOVERY OF FINES, FEES AND CHARGES

All fines, fees and charges shall be recoverable by the committee and until payment is made persons owing them will be barred from exhibiting.

1.5 NON-COMPLIANCE WITH REGULATIONS

The Fair's Officials have power to order the removal of any article from the ground, or to close the stand of any Exhibitor who does not conform to the Regulations of the committee or the directions of the Stewards or Officials and, if necessary, to expel such an Exhibitor or his Representatives from the Show ground. The Fair committee reserve the right to use whatever means may be necessary to eject any Exhibitor who refuses to leave the Show ground when required to do so by Officials in consequence of infringement of regulations.

1.6 INSURANCE

(a) It is the responsibility of the Exhibitor to insure all property and livestock on the Show ground or elsewhere which is his own, or for which he is responsible.

(b) The Fair committee requires Exhibitors to effect Employers Liability insurance where this is required by statute.

(c) The Fair committee also requires Exhibitors to effect Public Liability and Products Liability insurance with a minimum indemnity of £2,000,000 to protect their liability under paragraph 1.2 (b) and (c). The application form for stand space contains a declaration that the cover required under (b) and (c) above will be in place.

SECTION 2

APPLICATIONS FOR SPACE & ALLOCATION OF SITES

2.1 APPLICATION FOR SPACE & CHARGES

(a) All applications must be submitted on the appropriate entry form, which must be signed by the Exhibitor or his representative, such signature indicating acceptance of the Regulations.

(b) The Fair committee reserves the right to refuse any application whatsoever and to cancel any application without giving a reason.

(c) The completion of a Trade Stand application form and the receipt of a cheque does not constitute a contract with the Raptor Fair.

2.2 ALLOCATION OF SITES

Although every endeavour will be made to meet any request by an Exhibitor regarding the position of his Stand, the allocation of sites and positioning of Trade Stand space will be entirely at the discretion of the Fair committee.

2.3 SITE SIZE

Exhibitors booking open space must apply and pay for sufficient space for all stays or guy ropes required for any building or tent or caravan (including tow bar of caravan) to be erected or stood on the space.

2.4 SITE BOUNDARIES

Boundaries of sites will be marked and in no circumstances will Exhibitors be allowed to occupy a space larger than that allocated and paid for.

2.5 GROUND CONDITIONS

The committee will not be held responsible for damage caused to sites during the pre-show period, and will not undertake to make good such damage.

2.6 SUBLETTING

No Exhibitor shall sublet any portion of the space allotted to him, or move to any site other than that allocated.

2.7 SALES TECHNIQUES

Exhibitors staff must confine their sales activities to the area of their stand and must not use the avenues, open areas or car parks to solicit business.

2.8 WITHDRAWAL OR CANCELLATION OF SPACE RESERVED

Where an Exhibitor withdraws from the Show or cancels the space reserved for any reason, all fees paid shall be forfeited, whether the site is re-let by the Raptor Fair or not.

2.9 APPLICATION FORMS

Any additional notes or regulations printed on application forms, shall form part of these regulations.

SECTION 3

TICKETS, PASSES AND ACCESS TO THE SHOW GROUND

3.1 EXHIBITOR BADGES

Two-day Exhibitor Badges will be issued for the sole use of the Exhibitor, or his Show Staff, as per the Trade Stands Application Form. These badges are not transferable or for resale. Refunds will not be given on unused Exhibitor Badges. Exhibitors requiring Badges above their allocation may purchase 2-Day or Single Day Exhibitor Badges at the Trade Exhibitors' Rates published on the Trade Stand Application.

3.2 CAR PARKS

Trade Stand exhibitors can use the normal Show Car parks at the Raptor Fair, which are free of charge.

3.3 PRE-SHOW/POST-SHOW PASSES

These are required to gain admission to the Show ground by the Exhibitor or their appointed contractor for the purpose of erecting stands prior to the Show and dismantling stands after the Show. One Pass is allocated per stand. An additional pass maybe ordered (Free of Charge) when completing the Trade Stand Application Form.

These passes give the Gate Number through which Exhibitors or Contractors vehicles should enter the Trade Stand Area. Passes should be visible at all times. Vehicles parked without passes will clamped and subjected to a £50.00 release fee.

Note: - Vehicle Passes may also be used for Pre-Show entry to the Show ground in addition to Show days.

3.4 VEHICLE PASSES FOR USE ON SHOW DAYS

Stock Vehicle / Caravan Passes give access to the Show ground for caravans parking behind trade stands and for vehicles forming part of a stand (car, trailer etc.) that need to be brought in on a daily basis on Show days.

Allocation is one per stand as per the Trade Stand application form.

These must be applied for when booking stand space. The Trade Stand Office will confirm whether there will be sufficient space behind the site booked to accommodate these vehicles. Without these passes, a £40 fee will be required at the Entry Gate on each day of the Show. Restocking Vehicle Passes give access to the Show ground on Show days. Vehicles can enter the Show ground up until 8.00am and after 6.00pm. A £20 cash deposit is payable at the Entry Gate which is refunded upon exit before 10.00am. This system is in place to ensure the Show ground is not littered with vehicles during the time the Show is open to the public. 1 available per Stand (free of charge), which must be ordered when booking stand space. Vehicles still on the Show ground after 10am will have to pay £40.

The Fair committee reserves the right to remove any vehicles contravening these regulations and accepts no responsibility for any damage caused.

3.5 ACCESS TO SHOW GROUND IN EVENINGS

Exhibitor's vehicles with the appropriate pass will be allowed onto the Show ground after 6.00pm on each day and all occupants must possess the relevant badge. 3.6 EXHIBITORS STAFF, CONTRACTORS, CATERERS (ETC) BADGES & VEHICLE PASSES

Exhibitors are responsible for obtaining tickets and vehicle passes etc. for their staff, contractors, caterers, cleaners, and any demonstrators on their stand.

Any tickets and passes purchased by the Exhibitor's personnel direct will be charged to the purchaser at the normal public prices. It is regretted that refunds cannot be made.

3.7 CONDITIONS OF SALE

Tickets and passes cannot be supplied on a 'Sale or Return' basis.

3.8 REFUNDS

Exhibitors, their staff or representatives arriving at the Car Parks or Entrances without tickets must pay public prices to gain admission and obtain a Receipt from the Gate Supervisor. The Receipt and unused Ticket stub(s) should be brought to the Trade Stands Office during the Show to enable the refund to be processed. Refunds will not be processed until after the Show.

3.9 EXHIBITOR CARAVANS

A limited number of sites are available and these will be allocated on a 'first come - first served' basis. A site fee is charged for these sites. Further details and application forms available on request.

SECTION 4

NATURE OF EXHIBITS

4.1 LIMITATIONS OF EXHIBITS

Exhibitors are permitted to trade only in goods and/or services as described on their accepted application Form. The Raptor Fair Officials have power to remove from the Show ground any Exhibitor whose articles and/or Trade are not in accordance with the description given on the Application Form, or any Vendor of unsuitable articles or any itinerant vendor who may have gained admission to the Show ground. The definition of what constitutes unsuitable articles shall rest entirely with the Fair committee whose decision on this matter is final and binding. Sales by auction are not permitted.

4.2 NUISANCE

Exhibitors may not use any loudspeaker apparatus, engines, generators, or other equipment, participate in any activity or practice, or sell, display or offer for sale any toxic, noxious or offensive substance, article or thing, so as to cause nuisance, annoyance or distress to other Exhibitors or to the public. The use of generating equipment for the supply of electricity by Exhibitors on the Show ground is not permitted. The Fair committee's decision on such matters shall be final and binding on all Exhibitors.

4.3 OFFENSIVE PRODUCTS

The sale of Stink Bombs, BB Guns, Catapults, Silly String, Snap Guns and any other items likely to offend persons visiting the Show is strictly forbidden.

The Fair committee's decision on such matters shall be final and binding on all Exhibitors.

4.4 COLLECTIONS AND APPEALS

Charitable or other institutions wishing to make appeals for contributing to their funds must first obtain permission in writing from the Raptor Fair. If permission is granted, collections must not be made outside the limits of the allocated stand.

4.5 FOOD, SWEETS AND DRINKS (Alcoholic and Non Alcoholic)

Exhibitors shall not offer for direct sale any food, confectionery, foodstuffs, or drink unless with the express permission of the Raptor Fair. Small samples may be given away free of charge for promotional purposes.

The supply of Alcohol and late night refreshment is now governed by the Licensing Act 2003 and must be adhered to. Any trader wishing to supply alcohol must apply to the Fair committee who is also the Designated Premises Supervisor for permission to supply alcohol under the Premises Licence for the Show ground. There will be a charge for this permission.

Any trader supplying alcohol without permission will be requested to leave the Show ground.

4.6 CIGARETTES AND TOBACCO

Exhibitors shall not offer for direct sale any cigarettes, tobacco or cigars,

4.7 VETERINARY PRODUCTS, MEDICINES, ETC

Exhibitors are reminded that the Medicines Act 1968 and the Poisons Act 1972 apply to the display and sale of veterinary products, medicines etc. All displays and sales must comply with the provision of these Acts, and any other relevant Acts, and the Rules and Regulations of the Pharmaceutical Society of Great Britain.

4.8 PERFORMING RIGHTS SOCIETY

Any Exhibitor wishing to play music on their Stand must liaise with the Performing Rights Society for advice, Tel: 01733) 312712. They must also get written permission from the Fair committee prior to the Show.

(See Regulation 7.14).

SECTION 5

MACHINERY AND MECHANICAL EXHIBITS

5.1 IDENTIFICATION OF EXHIBITS

Exhibitors are requested wherever practicable to affix their own transfers or stickers to all items on display to assist identification.

5.2 SOLID FUEL

Only smokeless fuel will be permitted during the times the Fair is open to the public.

5.3 PETROLEUM SPIRIT

Whilst the committee reserves to itself the right of excluding any petroleum or spirit deemed unsafe, it in no way relieves the Exhibitor from responsibility in the event of accident or fire.

Exhibitors must conform to the Regulations of the Local Authority & any statutory regulations in all that relates to the transport of petroleum and precautions to be taken against fire.

5.4 SCAFFOLDING ETC

All portable scaffolding or similar structures must be secured by stay wires firmly anchored to the ground. Any stay wires must be marked to make them clearly visible. Scaffolding must be checked by a competent person prior to use.

5.5 TRACKED VEHICLES

Vehicles on tracks or spud-wheels will not be allowed to move about the Show ground but must be brought on trailers or other pneumatic-tyred vehicles and unloaded direct onto the Exhibitors Stand.

5.6 VEHICLE EXHIBITS

Exhibitors are not allowed to demonstrate or exhibit vehicles in the avenues during the Fair.

5.7 PAVILIONS

Exhibitors are not allowed to park any vehicle within Pavilions at any time. Any Stand in Pavilions may not be constructed using a vehicle as part of the display unless permission in writing is obtained from the Raptor Fair prior to the Show. Beware of underground power lines.

5.9 MACHINERY PLANT & EQUIPMENT

1. Sharp points, spikes and sharp edges must be protected to prevent accidents.
2. Adequate support must be given to prevent moving or tipping up.
3. Cutter bars, knives or other cutters must have blades removed or approved guards in position.
4. Belts, gearing and other moving parts must be guarded to statutory regulations.
5. Hydraulics must be immobilised (see also section on hydraulics).

5.10 HYDRAULICS

Any equipment operated by hydraulics i.e. trailers, tractor buckets, forklifts, beams, chutes, conveyors, etc. if demonstrated in an extended position, must be suitably propped with steel props and at separate stages if in multi-stage rams.

5.11 TOWER CRANES & HOISTS

If propping is impossible, the area over which the crane is exhibited must be protected in case of collapse. Remember propping can be dangerous in high windy conditions and special watch must be kept for overhead power lines. All such equipment must be under the supervision of an authorised qualified operator.

5.12 HIGH LIFT VEHICLES

Although it may be necessary to demonstrate these to potential customers they must not be used for joy riding and under no circumstances are children to be allowed to ride on them. BEWARE OF OVERHEAD POWER LINES.

SECTION 6

EXHIBITION OF LIVESTOCK ON STANDS

6.1 PRIOR APPROVAL

Exhibitors wishing to include livestock on their Stands must first obtain the Raptor Fair's Committee approval in writing.

6.2 LICENCES ETC

If livestock of any description are to form any part of any exhibit, it is the responsibility of the Exhibitor to obtain any necessary paperwork from Animal Health i.e.: Article 10's or and to comply with any regulations which may be in force at the time of departure to or during the Show. It is an offence for an Exhibitor to bring livestock to the Show when restrictions are in force.

SECTION 7

ADMISSION AND REMOVAL OF EXHIBITS, ERECTION AND DISMANTLING OF STANDS

7.1 DELIVERY TO SHOW GROUND

Delivery vehicles arriving at the Show ground during Show days are not permitted to drive onto the Show ground. Entry Gate Staff will advise drivers to deliver goods to a secure area near Gate 3. Goods will then be delivered to Trade Stands by Show ground Staff as soon as is convenient. Please notify the Trade Stands Office if you are expecting a delivery on Show days.

7.2 ACCESS TO SITE

Exhibitors with open space may commence work on their stand from the Tuesday of Show week, or earlier by arrangement with the committee. Pavilions, marquees and covered shopping areas will not be available to Exhibitors until the Thursday of Show week.

7.3 MOBILE UNITS

Exhibitors using large mobile units should arrange to have these in position several days before the Show. This is especially important when it is necessary to encroach on adjoining stand space to manoeuvre the unit into position.

7.4 TEMPORARY BUILDINGS

Exhibitors intending to erect temporary buildings must inform the Fair committee and comply with Planning and Bye-Law Regulations. These buildings should not be sited closer than two metres from the front line of the Trade Stand so as not to obscure the public's view of adjacent Trade Stands. Should this not be possible, Exhibitors are requested to contact the Trade Stand to discuss the problems involved.

7.5 TENTS, MARQUEES, FLAGPOLES, ETC

Exhibitors intending to erect tents, marquees and other structures are requested to check the proposed siting with the Raptor Fair's Health & Safety Advisor before commencing erection to establish the location of any underground or over-head power lines.

7.6 STAND MARKERS

All Stands and/or sites allotted to Exhibitors will be clearly numbered on the front left corner peg by the Raptor Fair. Stand number plates must not be removed, disturbed or obscured.

7.7 SIGN BOARDS

All Exhibitors must provide a clear sign bearing the name of the firm or organisation. Trade Stand signs must not be erected in such a way that they overshadow a neighbouring stand.

7.8 SIGNS ON PAVILIONS

Signs must be fixed so that no damage is caused to the pavilion. Under no circumstances must nails be driven through the canvas.

7.9 OBSTRUCTION OF SIGNS

Exhibits must be so placed that they do not obscure the name signs of adjacent stands.

7.10 OVERHEAD WIRES, ETC

FLAGPOLES AND OTHER STRUCTURES MUST BE ERECTED NOT LESS THAN 5M FROM ANY ELECTRICITY OR TELEGRAPH POLE AND AT LEAST 5M CLEAR FROM ANY ELECTRICITY OR TELEPHONE WIRES.

7.11 ADVERTISEMENTS

No Exhibitor or other person shall be allowed to affix any placard or advertisement to any part of the Raptor Fair's plant or premises unless permission to do so has been obtained in writing from the Fair committee nor will any person be allowed to distribute handbills or display advertisement except on his own stand. Adhesive labels may not be distributed as sales promotion material.

7.12 KITES AND BALLOONS

Exhibitors are not permitted to fly kites or balloons (tethered or otherwise) without the express permission in writing of the Fair committee. Such permission will only be given on a limited basis, and will also be subject to any overhead cables in the immediate vicinity or other safety considerations in connection with the Exhibitors stand space.

Following this, Exhibitors must obtain the required Civil Aviation Authority Certificate and the Local Authority Planning Permission.

THE DISTRIBUTION, OR SALE, OF TOY BALLOONS, INFLATED OR OTHERWISE, FOR ANY PURPOSE WHATSOEVER IS NOT PERMITTED, NEITHER MAY EXHIBITORS ORGANISE BALLOON RACES.

7.13 AIRCRAFT

No Exhibitor will be permitted to advertise by means of Aircraft loudspeakers.

7.14 AUDIO EQUIPMENT

No Exhibitor shall be permitted to use Audio Equipment including Disco Music as a Sales Aid or Attraction without written permission from the Chief Executive Officer. Subject to such written permission the volume of sound equipment must be controlled so as to avoid annoyance to other Exhibitors or to the public. The Raptor Fair's Chief Executive Officer's decision shall be final as to the acceptable level of noise emitted. Should the volume be increased following the decision on an acceptable level, the Chief Executive Officer is empowered to ban the use of said equipment for the remainder of the Show or the removal of the Exhibitor and Stand from the Show ground.

7.15 PAINTING AND VARNISHING

Any paint or varnish used must be dry by 8.00 am on the first day of the Show.

7.16 DAMAGE TO PAVILIONS, STRUCTURES, TENTS OR MARQUEES

An Exhibitor damaging the pavilions, tents or marquees, provided by the Raptor Fair, or canvas thereto in any way will incur a penalty of £250, plus the net cost of the repair of the damage. Raptor Fair Officials shall have the power to remove the exhibit from the Show ground.

7.17 EXCAVATIONS

Any necessary excavations must be approved by the Fair committee before digging commences.

7.18 CLOSURE OF STANDS

Exhibitors or their Contractors may not close or dismantle any part of their stands before 5.30 pm on the last day of the Show. Vehicles for the removal of stands will not be allowed to enter the Show ground under any circumstances until 5.30 pm on the last evening, or such later time as circumstances may require VEHICLES ALREADY ON STANDS OR FORMING PART OF STANDS MUST NOT MOVE OFF THE STAND SPACE UNTIL AFTER 6.00 PM ON THE LAST EVENING OF THE SHOW.

7.19 CLEARANCE OF STANDS

STANDS AND ALL EXHIBITS ON OPEN GROUND, MUST BE CLEARED FROM THE SHOW GROUND BY 5PM ON THE MONDAY FOLLOWING THE SHOW, BY WHICH TIME THE SITE OF THE STAND MUST ALSO BE CLEARED OF ALL MATERIALS, RUBBISH ETC. THE RAPTOR FAIR COMMITTEE RESERVES THE RIGHT TO CHARGE ON ANY COSTS INCURRED IN REMOVING SUCH RUBBISH OR MATERIALS.

7.20 EXHIBITS IN Raptor Fair's MARQUEES

Exhibits in marquees, tents and/or pavilions, provided or hired from the Raptor Fair, must be removed at close of the event to allow the Raptor Fair's Tenting contractor to dismantle the marquee, tent and/or pavilion.

7.21 LATE REMOVAL OF EXHIBITS

The Fair committee reserves the right to remove any items remaining on Trade Stand sites after expiry of these time limits and accepts no responsibility for any loss or damage so caused. A storage fee will be charged on a daily basis.

7.22 REINSTATEMENT OF GROUND

All Exhibitors not contracting with the Raptor Fair who break soil in the ground for the purpose of fixing their exhibits must restore it by 5pm on the Monday following the Show. Failing this, the Fair committee will undertake the work and charge the expense to the Exhibitor.

7.23 Exhibitors must remove all posts and pegs (particularly tent pegs) dug into the ground by themselves. Should any Exhibitor fail to do this the Fair committee will undertake the work and charge the expense (including the cost of repairing the damage to Show ground equipment) to the Exhibitor.

SECTION 8

SERVICES

8.1 ELECTRICITY SUPPLY - SEE ALSO DETAILED REGULATIONS ON UTILITIES APPLICATION FORM

Exhibitors requiring temporary installations within their stands should order their requirements through the Trade Stands Office or alternatively through an Electrical Contractor who is a member of the National Inspections Council of Electrical Installation Contracting. All installations must be wired to the standards laid down in the latest Edition of the I.E.E. Wiring Regulations.

The Raptor Fair's Official Contractors will test all installations not supplied by themselves including pre-wired and mobile systems before connection to the main supply and may refuse connection if the installation has not been installed correctly, the charge for any necessary retest will be payable in advance.

ALL STAND SUPPLIES The single phase electricity supplies to all stands will be via a miniature circuit breaker and up to six stands to be controlled by one 30 milli-amp residual current device terminating in a 13 amp switch socket or switch fuse depending on the load declared (i.e. kilowatts) on the electricity application form. All three phase supplies will be made direct through a 3 phase 30 milli-amp residual current device sized accordingly to the load declared i.e. kilowatts, terminating in a switch fuse. The supply of the above includes cable to stand, connection and disconnection of the supply and removal of the cables and electricity consumed.

N.B. On no account must the connected load exceed the size of the supply requested.

IMPORTANT NOTES TO ALL EXHIBITORS:

(a) The Exhibitor is required to inform Fair committee via the Utilities Application Form that a connection to the mains network supply will be required together with the payment in full for the supply and services required. (See Utilities form for application closing date.)

(b) Exhibitors employing Electrical Contractors other than the Official Contractor for the stand wiring must ensure that the work is completed at least 2 days prior to the Show otherwise the Official Contractor cannot give any guarantee that the installation can be tested and the connection made to the electricity supply prior to the opening of the Show.

N.B. The Exhibitor to inform the committee that the work is complete and ready for connection.

(c) The Official Contractor will provide an extended hours service on the Show ground during the Show. Repairs to Exhibitor's appliances and wiring which has been installed by Electrical Contractors will be quoted for by the Official Contractor prior to the commencement of work and agreed in writing by the Exhibitor.

(d) All portable appliances must possess a current P.A.T Label, which should be adhered to the appliance in accordance with current Health & Safety Regulations.

(e) The committee reserves the right to remove from the Show ground any exhibitor who wilfully interferes with any part of any electrical supply or equipment. A charge to the exhibitor will be made for any damage to any electrical equipment.

8.2 GENERATING EQUIPMENT

The use of generating equipment by Exhibitors for the supply of electricity on stands on the Show ground is not permitted.

8.3 WATER SUPPLY

Exhibitors should apply for water by completing the Utilities Application Form before the application closing date (The requirement for a water supply will determine the location of the stand). Improper disposal of waste water and liquids may in serious cases result in the Exhibitor being removed from the site. A Charge will be imposed for any reparation required.

8.4 CATERING

Exhibitors may make their own arrangements for catering on their own stands, provided that no Exhibitor sells or offers for sale any foodstuffs or beverages. Exhibitors catering on their stands are reminded that they must comply with all relevant Food Hygiene Regulations. Officers of the Environmental Health Department of the Local Authority have right of access to all stands during the Show.

8.5 LITTER ETC.

(a) Exhibitors are required to have their stands and the portions of the avenues fronting their stands cleared up each evening during the Show before 7.00 pm and the litter refuse placed in the containers provided in each avenue ready for collection by the Fair's Contractors.

(b) Refuse in bags or boxes should be placed in the containers provided throughout the Show ground. Refuse will be collected from containers at frequent intervals daily. If rubbish is not removed satisfactorily, please inform the organisers immediately. Kitchen waste will be collected each evening. It is essential that Exhibitors and their Caterers provide their own containers, with lids, for kitchen waste.

SECTION 9

FIRE & SAFETY PRECAUTIONS

9.1 HEATING AND COOKING APPLIANCES

No heating or cooking appliance is permitted to be installed inside a tent or stand which is not specifically laid out for the purpose. Exhibitors wishing to use heating or cooking appliances for serving refreshments or other purposes in their stands or tents must have these appliances installed outside the tent at a safe distance from combustible materials. Heating appliances must be fixed securely on a firm non-combustible heat-insulating base, and surrounded on three sides by shielded materials. The shields of non-combustible material should be at least 1m away from combustible fabrics or other materials, and care must be taken to ensure that no combustible materials can be blown against heaters. Heating appliances, gas piping and gas cylinders must be kept out of reach of the public and stocks of inflammable liquids and spare gas cylinders must be kept in a safe position outside the tents or stand, and care taken to avoid leaking or spilling. Fire extinguishers and fire fighting equipment must always be readily available.

9.2 BOTTLED GAS

All Exhibitors using bottled gas on their stand are required to have the installation checked by a qualified fitter to ensure that the apparatus is safely installed. Gas bottles should be stood on a firm base and be secured to prevent falling over and/or theft.

9.3 INSPECTIONS

The committee reserves the right of inspection by the Fair committee's Safety Adviser or a Representative of the Fire and Rescue Service of all tents or stands. These persons shall have full authority to order the immediate disconnection of any appliance(s) or equipment if in their opinion they constitute a danger. The decision of the Raptor Fair's Safety Adviser in this matter is final.

9.4 FIRE EXTINGUISHERS

All Exhibitors are required to supply the extinguisher(s) and fire fighting equipment.

9.5 CONTAINERS

Potentially dangerous substances (chemicals, fuels, oils etc.) may not be used in static display or exhibits. Containers for such substances may be exhibited subject to their being empty or filled with a harmless substance. All containers must be labelled as to their contents.

9.6 PUBLIC PROTECTION

Adequate precautions (in the form of barriers etc.) must be taken to avoid crowd congestion in the entrance to tents, marquees and stands. Clearly signed Emergency Exits, Fire Exits etc. Must be provided in all structures to which the public are admitted.

9.7 WIRES, CABLES, ETC

All wires, cables, ropes, etc., at ground level should be buried under turf or covered by clearly marked cable protectors. Other wires, cables, ropes, etc., should be clearly marked to prevent people walking into or tripping over them.

9.8 ACCIDENT PROCEDURE

Accidents or incidents which result in injury or are alarming or likely to affect the health and safety of persons on the site must be reported to the Organisers as soon as possible.

SECTION 10

Cancellation of Event

10.1 The Fair committee reserves the right to cancel the event for any reason.

Any monies paid to the Fair's Committee will be reimbursed in full, less a 5% surcharge for administration charges.

SECTION 11

The organisers have the power to remove from the showground any exhibitor whose articles are not in accordance with the description given on the booking form or any vendor of "cheapjack" articles or any itinerant vendor who has gained admission. The definition of "cheapjack" rests entirely with the organisers

SECTION 12

DOGS

11.1 The Fair committee cannot allow any dogs with the exception of Guide Dogs (and these by prior notice ONLY) access to the NCBP grounds.

Please do not bring dogs or birds to the Fair. Any dogs found locked in hot cars will be reported to the relevant authorities.